

# THE KAREN FITZGERALD FUND



*“Every child deserves  
a safe and loving start  
to life.”*

– Karen Fitzgerald OP OAM  
inaugural director of the Child Protection  
Service at Flinders Medical Centre

## GRANT APPLICATION INFORMATION & GUIDELINES

The Karen Fitzgerald Fund  
in partnership with



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# INTRODUCTION

The Karen Fitzgerald Fund was established by friends and colleagues of the late Karen Fitzgerald to continue her legacy as a champion of children's safety and rights in South Australia. A Dominican Sister for more than 40 years, and with a background as a teacher, school principal and clinical psychologist, Karen was a deeply spiritual person who dedicated her life to helping others. Karen was the inaugural Director of the Flinders Child Protection Service.

The Karen Fitzgerald Fund operates under the auspices of Flinders Foundation, a registered charity based at Flinders Medical Centre. It raises awareness and funds to support vulnerable children and young people, particularly those who are under the Guardianship of the Department for Child Protection (or those under the age of 25 years who have previously been in care) and for other children and young people who have suffered trauma, and/or who are at high risk of abuse and/or who experience social disadvantage.

It raises funds to support high risk children and young people and their families to access resources and experiences which build self esteem, confidence and abilities to assist in their development. The Karen Fitzgerald Fund may also assist children, including refugee children, young people and their families to access resources and experiences which build confidence and abilities which they may not otherwise have access.

The Karen Fitzgerald Fund aims to provide meaningful contributions towards opportunities and experiences for children, young people and families. Although full funding cannot always be supported, and co-contributions to the overall cost are encouraged, the Karen Fitzgerald Fund will consider the merit of each proposal when considering each application.



*Creating a world where every child is loved, safe, protected and inspired by those around them to become the young person and adult who positively contributes to the society we live in.*

– Karen Fitzgerald  
Inaugural director of the Child Protection  
Service at Flinders Medical Centre

# CRITERIA FOR FUNDING

- Funding may be provided to vulnerable children and young people, particularly those who are under the Guardianship of the Department for Child Protection (or those under the age of 25 years who have previously been in care) and for other children and young people who have suffered trauma, and/or who are at high risk of abuse and/or who experience social disadvantage.
- The activity would not normally be the responsibility of Government or other government funded source(s).
- The activity provides the individual or group with the opportunity for growth and development, which is consistent with the purpose of the Fund.
- There is evidence that the needs of children/young people who are the subject of the application have been identified, and how these needs can be addressed through this application.
- The application is supported by an organisation which have, or have had, some involvement in supporting the child, young person or group.

## What can be funded?

- Individual experiences or programs, which enable individuals or groups of children or young people to participate in activities which would not be otherwise accessible to them.
- Experiences, opportunities, music/choir workshops, sporting events or opportunities, artistic pursuits and/or other activities that enhance individual confidence, competence, community participation, cultural engagement and/or belonging.

## What is not funded?

Activities which would normally be the responsibility of Government or fall within the remit of other government funded organisations, would not normally be considered. Consideration may be given to supporting such activities in more creative ways.

## How much funding can be applied for?

There is no set limit for individual grants. Each application will be considered on its merits. Co-contributions from other funding sources are encouraged.

## How often are grants offered?

Applications are considered as they are received. There are no set 'grant rounds' or cut-off dates. A decision may take up to 10 weeks.

## Can more than one application be made?

Yes, there are no limits to the number of times applications can be made. Preference will be given to applicants who have not accessed grants in the past.

## What supporting documentation should be provided?

- The completed 'Grant Application Form' that is congruent with the criteria for funding, and which is approved and signed by the Manager and/or Director of the organisation applying for the grant.
- Detailed rationale outlining the needs of the child, young person or group, and ways in which the funding will meet these needs.
- Quote(s) evidencing the proposed costs.

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# CONDITIONS OF FUNDING

- 1) Funding is strictly for the originally approved activity or program. If the circumstances change, and the agreed purpose cannot be met, this must be discussed with The Karen Fitzgerald Fund.
- 2) If the activity or program is facilitated at lesser cost than the grant, any surplus will be retained by the Karen Fitzgerald Fund.
- 3) The grant must be fully utilised within twelve months of the approval.
- 4) The applicant and/or the organisation they represent, agree to acknowledge the Karen Fitzgerald Fund and Flinders Foundation in relevant promotional material.
- 5) The applicant and/or the organisation they represent must seek approval prior to using the Karen Fitzgerald Fund and the Flinders Foundation name or logo in any public way, including on websites and social media.
- 6) The Karen Fitzgerald Fund may request the applicant and/or the organisation they represent, to cooperate with promotions and marketing which may be organised by the Karen Fitzgerald Fund and/or Flinders Foundation.
- 7) Following a successful grant, the applicant must provide an evaluation report to the Karen Fitzgerald Fund within 4 weeks of the completion of the project demonstrating how it benefited children/young people.
- 8) Receipts, accounts and payments will be documented and provided to the Karen Fitzgerald Fund for acquittal purposes within 4 weeks of the completion of the project.
- 9) The application must be signed by a Manager and/or Director of the organisation the applicant is representing, indicating that the submission of the application is supported by Management.
- 10) The Karen Fitzgerald Fund does not accept any liability for injury, loss or damage incurred to any party as a result of funding received.
- 11) The Karen Fitzgerald Fund makes recommendations to Flinders Foundation for 'approval to pay' based on funds being available, the merit of this application in meeting the Guidelines and in comparison to other applications received. The decisions made by the Karen Fitzgerald Fund Committee and Flinders Foundation are final.

# HOW TO APPLY

Complete the 'Grant Application Form' and submit it together with the supporting documentation to:

The Karen Fitzgerald Fund  
10 Renown Ave, Seacliff Park, SA 5049  
[karenfitzgeraldfund@outlook.com](mailto:karenfitzgeraldfund@outlook.com)

To discuss an application or for assistance in preparing one, please contact Steve Ramsey on 0430 313 548.

*Supporting the most at risk  
children and young people in  
South Australia*

